

TRAINERTIP SHEETS

ADMINISTRATION OF WORKER PRE-TESTS

- Be sure that workers and supervisors are in separate rooms. Workers will be asked to evaluate supervisors and it is essential that supervisors are not present.
- Explain purpose of training pre-tests. These tests will be used to evaluate the effectiveness of training. There is a consent preamble on each test. Workers will be asked to complete tests at the end of training as well. Emphasize that responses will be confidential—supervisors will not see the results of any individual test.
- Distribute Worker Pre-Tests and allow time for completion.
- Supervisors use test time to prepare Child Welfare Context presentation (CFSR slides, etc.).

SUPERVISOR REVIEW OF CHILD WELFARE PRACTICE CONTEXT

- Have supervisors introduce their teams. Identify one strength of each worker and one or two things that the team is already doing to prepare for the CFSRs or best practice.
- Supervisors review major requirements of ASFA, CFS, CFSR/CQI. Supervisors lead this component of training based upon their existing knowledge and Day 1 of training. They may use the following slides (from previous day of training) if desired. There are four primary topics that should be covered:
 - ASFA
 - CFS
 - CFSRs
 - Child Welfare Pyramid
- Distribute the following Child Welfare Pyramid and ASFA handouts and explain. Supplement supervisor review of context if necessary.
- Briefly review purpose and schedule of training grant and team training using the following slides and Training Schedule handout.